



NOTICE TO PROCEED

AMY D. GRABATO
Authorized Representative
ACD INVESTIGATION SECURITY AGENCY, INC.
 961 Quezon Boulevard, Barangay 37D,
 Poblacion, Davao City

Dear **Ms. Grabato:**

The attached Letter Order having been approved, notice is hereby given to **ACD INVESTIGATION SECURITY AGENCY, INC.** that performance on the **Procurement of Security Services for Procurement Service Regional Depot – Butuan** under **AMP No. 003-25** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY / UOM	UNIT PRICE	TOTAL CONTRACT PRICE
1	Procurement of Security Services for Procurement Service Regional Depot – Butuan	1 lot	₱678,333.81	₱678,333.81
Amount in words: Six Hundred Seventy-Eight Thousand Three Hundred Thirty-Three Pesos and 81/100.				

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SIGNATURE REDACTED

BOYCIE F. TARCA
OIC-Chief, DMD-Technical Support Division

Date of receipt of this Notice: **MARCH 13, 2025**

Name of Authorized Representative: **AMY D. GRABATO, CSP, CSMS**

Signature of Authorized Representative: **SIGNATURE REDACTED**



LETTER ORDER No. : LO25-00019

**ACD INVESTIGATION SECURITY
AGENCY, INC.**

Quezon Boulevard, Brgy 37 D

Date : March 12, 2025

Bidding No.: AMP-003-25

Date of Opening : February 18, 2025

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	PROCUREMENT OF SECURITY SERVICE FOR PROCUREMENT SERVICE - REGIONAL DEPOT BUTUAN * PR25-0107 * for PS Butuan Depot (c/o ROG) * NOA No. INTBAC-002-25 * Resolution No. PS-BAC-25-02-06 * Three (3) Security Guards on 8-hour shift per day, Two (2) on day shifts and One (1) on night shift, seven (7) days a week (inclusive on holidays) ===== - Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.	678,333.81	678,333.81
Price Validity: 0 Calendar Days				Total Amount: Php	678,333.81

Place of Delivery :
J. Rosales Avenue, Butuan City

Delivery Instruction :
Within eleven (11) months from receipt of Notice to
Proceed (NTP)

Certified Correct:

SIGNATURE REDACTED
ABIGAIL ANN O. ALICDAN-ESPERE
OIC, GSD

3/12/25
Date

FUNDS AVAILABLE Php 678,333.81

SIGNATURE REDACTED
LADY LOU A. GIMENO
Chief Accountant

APPROVED BY:

SIGNATURE REDACTED
PHILIP JOSEF T. VERA CRUZ
DED V, OLSCG

3/13/25
Date

Supplier's copy received by:

SIGNATURE REDACTED
AMY D. GRABATO, CSP, CSMS
Signature Over name in print

MARCH 13, 2025
Date Received